



Martha's Vineyard Regional High School

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April 13, 2017

To All Advanced Placement (AP) Students:

As we approach the end of the school year, I want to remind you that taking the Advanced Placement Exam in each of your AP courses is required. By signing up for an AP course and having it placed on your transcript, MVRHS expects that you will follow through on this promise to participate in this test in May.

I have assembled a strong team of proctors (all retired teachers), and I will use MVRHS to best accommodate all of our space needs while aiming to give you a quiet, comfortable setting to take your test. Testing for smaller exams will happen in MVRHS between the Library Conference Room (LCR) and Administrative Conference Room (ACR) in the principal's office. The majority of testing will happen in Rooms 101/102. All regular classes will be relocated and both rooms will serve as home base for this year's AP testing.

It is the responsibility of the student/parent to arrange transportation to/from the testing site. Students should be at the testing site 30 Minutes prior to the scheduled start time. Exams will start at 8:00 and 12:00 and students will not be admitted or allowed to test after that. Please see the exam schedule below for testing locations and times.

Date	Time	Subject	Location
Mon 5/1	8:00	Chemistry	101/102
Tue 5/2	8:00	Spanish Lang + Culture	LCR
Tue 5/2	12:00	Physics	101/102
Wed 5/3	8:00	Eng Lit & Comp (12)	101/102
Fri 5/5	8:00	U.S. History	101/102
Fri 5/5	12:00	Computer Science Principles	101/102
Mon 5/8	8:00	Biology	101
Mon 5/8	8:00	Music Theory	LCR
Tue 5/9	8:00	Calculus AB+BC	101
Wed 5/10	8:00	Eng Lan & Comp (11)	101/102
Thu 5/11	8:00	World History	101
Thu 5/11	12:00	Statistics	101/102
Fri 5/12	12:00	Modern Europe	101/102

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You **should bring** the following items to the exam:

- Pens with black or dark blue ink for completing areas on the exam booklet covers and for free-response questions in most exams.
- Several sharpened No. 2 pencils (with erasers) for all multiple-choice answer sheets.
- A watch (in case the exam room does not have a clock that can be easily seen).
- A calculator with the necessary capabilities if you're taking an AP Calculus, Chemistry, Physics, or Statistics Exam. Visit www.collegeboard.com/apstudents to learn more about the calculator policy for each of these exams, and for a list of authorized calculators.
- A ruler or straightedge if you're taking an AP Physics Exam.

You **should not bring** the following to the exam:

- **Cell phones / Smart phones**, Smartwatches, Laptops, Tablets, portable listening devices (MP3 player, Ipod, etc) cameras or other photo equipment, any device that can access the internet, or any other electronic or communication device
- Books, compasses, colored pencils, correction fluid, dictionaries, highlighters, or notes.
- Rulers and straightedges (except as noted above).
- Scratch paper (notes can be made on portions of the exam booklets).
- Computers or calculators (except as noted above).
- Watches that beep or have an alarm
- Portable listening or recording devices (even with headphones) or photographic equipment.

You are required to arrive at the testing location no later than **30 minutes prior** to your exam: **7:30 a.m.** for the morning administration; **11:30 a.m.** for the afternoon administration. Students **may not** be dismissed until an exam has officially ended. Do not ask to leave early if you finish before the end of the test, as your request will be denied. If you play a sport or have a job, it will be your responsibility to inform your coach or employer of your AP obligation and arrangements should be made accordingly.

Get a good night's rest before your test, and eat a nutritious breakfast. You are allowed to bring a snack and beverage for your 10-minute break. However, eating is prohibited while you are taking an exam. Water is fine. It is advisable to bring a sweater or something warm, in case the room temperature is below your comfort level.

You are required to abide by the policies of both the College Board and Martha's Vineyard Regional High School during the exam period. Any misconduct will be reported and could jeopardize your AP Exam score.

Be sure to review the *Bulletin for Students and Parents* that you received this week. It will also be posted on the school website. If you have any additional concerns, please feel free to contact me. Good Luck!

Josh Burgoyne
AP Coordinator
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